

INVITATION TO BID (ITB)
WHIPPOORWILL CHAPTER

INTRODUCTION

The **WHIPPOORWILL CHAPTER**, located in AZ, is seeking to procure one new Backhoe to purchase. The Navajo Nation Capital Projects Management Department (CPMD) will serve as the project managing entity for this procurement on behalf of the **WHIPPOORWILL CHAPTER**. CPMD invites all qualified vendors to submit bids for the requested NEW BACKHOE. The Backhoe will be procured through a Purchase Order.

GENERAL REQUIREMENTS

All participating auto dealers must be authorized, fully certified, and licensed automotive dealerships that meet all the requirements outlined in this ITB. All heavy equipment must be new, unused, and current model year. Manufacturer's standard new heavy equipment warranty shall be included. Dealerships must arrange and pay for transportation and delivery to the designated location.

BID SUBMITTAL REQUIREMENTS

1. Due May 21, 2026 at 4:00 p.m.
2. Certified Priority Vendors must include a current Contract and Purchase Certification of Eligibility from the Business Regulatory Department.
3. Signed and dated Affidavit of Non-Debarment and Non-Suspension (Attachment A).
4. Bid(s) are to be itemized and emailed to syazzie@NNDCCD.org

Bid's not meeting the submittal requirements will be considered unresponsive and rejected.

All Bids submitted shall constitute the submitting Party's acknowledgement and acceptance of all requirements and conditions governing this procurement, including all applicable Navajo Nation laws and regulations. Applicable State and Federal laws shall also apply to this procurement and any agreement resulting from this procurement.

Interpretation and Correction of Bids Documents

1. Bidders shall promptly notify the Project Manager of any ambiguity, inconsistency, or error, which they may discover upon examination of the Bid Documents.
2. Bidders requiring clarifications or interpretation of the Bid Documents shall make a written request to the Project Manager at least one (1) calendar day(s) prior to the date for the receipt of the Bids. Requests for clarifications received less than one day before the date for the receipt of bids will not be addressed by the Procurement Officer.
3. Any interpretation, correction or change of the Bid Documents will be made by Addendum. Interpretations, corrections or changes of Bid Documents made in any other manner will not be binding, and Bidders shall not rely upon such interpretations, corrections or changes.

ADDENDUM TO ITB

The CPMD and WHIPPOORWILL CHAPTER reserves the right to issue written addendum to this ITB at any time as circumstances require.

1. All who are known by the Procurement Officer to have received a complete set of Bid Documents will be notified of any Addenda, and issued one.
2. Each bidder shall ascertain, prior to submitting their bid, they have received all Addenda issued.

WITHDRAWAL OF ITB

The Navajo Nation CPMD reserves the right to withdraw this ITB at any time, for any reason and is not obligated to award a contract in response to this ITB. This ITB does not commit the Owner to reimburse any costs incurred by the Bidder in the preparation of Bids for procurement of supplies. The Owner intends to award this project to the vendor whose bid represents the best value. The Owner reserves the right to reject any and all bids, to waive any informalities or irregularities and to award the contract to the Bidder whose bid it deems to be in the best interest of the Owner.

SPECIFICATION OF HEAVY EQUIPMENT

1. **2023-24 or NEW Caterpillar 420 Model**
2. **2x4 or 4x4 Drive (4x4 preferred)**
3. **Beacon, Magnetic Mount**
4. **Seat Belt, 3" Suspension**
5. **IT Coupler General Purpose Bucket 1.0 m3 (1.31 yd3), Base Edge**
6. **Heavy Duty Bucket 458 mm (18"), 120 L (4.2 ft3), Pin On, Bolt-On Teeth**
7. **Manual Dual Lock Back Hoe Loader Pin Grabber Coupler**
8. **Quick Disconnect Coupling - Threaded Caps**
9. **74.5 kw/ 82 kw, C 3.6, Tier 4 Final**
10. **Fan**
11. **Online Owner's Manual**
12. **Serialized Technical Media Kit**
13. **Stabilizer Pads, Flip-Over**
14. **Tires, 340 80-18/500 70-24, MX (4 Count)**
15. **Joystick Controls**
16. **Front and Rear Auxiliary Hydraulics**
17. **Differential Lock**

WARRANTY COVERAGE

- **MANUFACTURE STANDARD WARRANTY**

SCHEDULE OF PROCUREMENTS

- **Last Day for Inquiries – May 20, 2026 @ 2:00 p.m.**
- **Deadline for Submission of Bids – May 21, 2026 @ 4:00 p.m.**

- Bid Opening – May 21, 2026 in Window Rock, AZ.

BID SELECTION

Notification of selection and non-selection will be sent out to all bidders who submitted. The Navajo Business Opportunity Act will be applied in the selection of the vendor. A W-9 will be requested of the selected vendor to complete purchase order documents.

PROCUREMENT OFFICER CONTACT

The Contact Information for the Procurement Officer:

Selina Yazzie
Account Maintenance Specialists
Capital Projects Management Department
syazzie@nndcd.org

All inquiries regarding this procurement are to be directed to the Procurement Officer only. Inquiries that are made with other individuals regarding this procurement will be labeled as lobbying, and lobbying is not allowable. Submittals from vendors who commit this infraction will be considered unresponsive. The Owner(s) and Business Regulatory Department will be notified and it will be documented in a bid tally sheet.